

GRAR Affiliate Membership and Benefits



Grand Rapids Association of REALTORS

What is Affiliate Membership?

Affiliate members are individuals who are interested in the real estate business as salaried employees of banks, savings and loan associations, abstract and title companies, public utilities, educational, governmental, or other similar organizations, and who are in sympathy with the objects of the Association, but do not hold a real estate or appraiser license.

Affiliates of GRAR may choose to pay dues to MAR (Michigan Association of REALTORS®) and become a member and receive MAR benefits. Individuals who pay dues as Affiliate members of GRAR and MAR will receive the monthly Michigan REALTOR® magazine, are eligible to serve on certain MAR committees and task forces, and have the opportunity to take part in the MAR Convention & Expo.

Installation & Awards Program – An annual event to honor members for specific achievements. This is a great opportunity to network and you will be offered the opportunity to co-sponsor this event.

Personal Development - Participate in the growth and development of all members through service on one of more than 20 task forces and focus groups.

Seminars - GRAR holds regularly sponsors educational seminars covering industry-related issues.

Membership Roster/Mailing Labels - Members may order mailing labels and rosters for specific membership types at a special member rate.

Computer Access to Non-MLS Programs such as (but not limited to) - Weekly notices, Marketplace, E-Mail, Statistical reports, Calendar of Events, e-forms, Mortgage Rates, County Public Tax info, Millage rates, Membership rosters, etc.

Publications - Each member of the Association electronically receives the weekly Grand Rapids REALTOR® covering current events and pertinent issues in the real estate industry: Advertising in the publication is available at a special member rate.

REALTOR® Store - A complete product line of items of interest to members with special prices for members.

Meeting Rooms - Rooms at the Association office are available for rent at special rates for members. This includes a 170-seat auditorium furnished with complete audio and video equipment; a computer training center; a Board Room for groups of 20 or less; and a room that can accommodate up to 40 people classroom-style or 60 people theater-style.

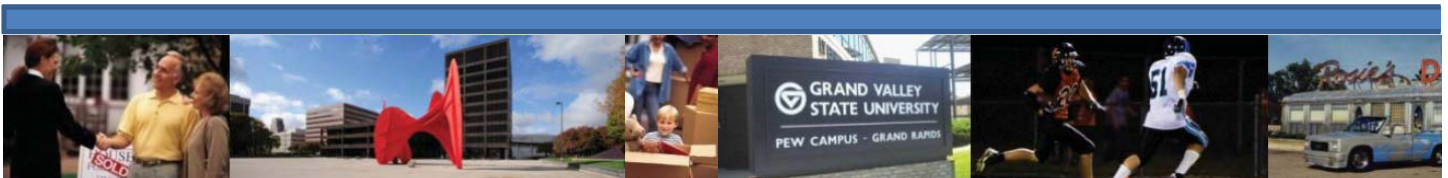
Common Lock Box System – Provides a uniform security system for properties which are subject to inspection, where access can be gained by use of a special key.

Members Only Facebook Group – Affiliates may network, respond to questions, post comments, and promote their professional services in this exclusive forum.



REALTOR®

Grand Rapids Association of REALTORS®
660 Kenmoor Ave. SE Grand Rapids, MI 49546
Ph (616) 940-8200
Fax (616) 940-8216
www.grar.com



Grand Rapids Association of REALTORS®

Affiliate Membership

Affiliate members are individuals who are interested in the real estate business as salaried employees of banks, savings and loan associations, abstract and title companies, public utilities, educational, governmental, or other similar organizations, but are not engaged in real estate activity on their own account or in association with a licensed real estate broker, and who are in sympathy with the objects of the Association.

- **Membership in the Association is by individual, not by company.** If an Affiliate member leaves his/her current firm, the membership is retained by the individual, not the company. A member's coworkers are only entitled to member benefits if they also hold membership. It is the individual member's responsibility for any amounts billed and for reporting changes in a timely manner.
- Affiliates may participate in our Supra Lockbox System by paying a monthly fee of \$14.25. A Common Lockbox System Agreement must be signed when picking up your key.
- The Grand Rapids Association of REALTORS® has a **Code of Ethics** for Affiliate/Institute Affiliate members (enclosed).
- The Association relies heavily on its **committees**. The Committee Request List is published in the fall of each year and allows members to submit their preference(s) for appointment to Association committees for the following year.
- The **Affiliate Services Guide (Affiliate Member Search)** is available under the Administrative Functions Menu at www.grar.com and in printed brochure form. All Affiliate members are listed in the guide by service category (i.e. Inspections, Mortgage Institutions, Title Insurance). Commentary may be submitted to be viewed by members who access the guide via the website by completing an Affiliate Spotlight form. The form is included as part of the membership approval package
- The Association is dedicated to keeping members informed through the website and through the **weekly mailing**. Please read your notices each week and consider connecting to the Association system for access to non-MLS programs such as (but not limited to) E-Mail, Member Roster, Calendar of Events, and County Public Tax Information (there is no monthly charge or hook up fee for Affiliate members).

GRAND RAPIDS ASSOCIATION OF REALTORS®
660 Kenmoor Ave. SE
Grand Rapids, MI 49546-2331
616/940-8200 • Fax 940-8216
Toll Free 1-888-940-GRAR
www.grar.com

APPLICATION INSTRUCTIONS

For Affiliate Membership

Please contact the Membership Coordinator at 616/940-8218 or suej@grar.com if you have any questions about the application process or the many benefits of GRAR membership.

AFFILIATE

Affiliate members shall be individuals who are interested in the real estate business as salaried employees of banks, savings and loan associations, abstract and title companies, public utilities, educational, governmental, or other similar organizations, but are not engaged in real estate activity on their own account or in association with a licensed real estate broker, who are in sympathy with the objects of the Association, and who:

1. Submit completed application form;
2. Submit an entrance fee of \$129.00 (make check payable to "GRAR");
3. Agree to pay semi-annual dues of \$119 (yearly dues of \$238), which will be *billed* to you. Please do not submit payment for these dues until you are billed.

MAR AFFILIATE (In addition to GRAR affiliate)

MAR Affiliate members shall be individuals who are interested in the real estate business as salaried employees of banks, savings and loan associations, abstract and title companies, public utilities, educational, governmental, or other similar organizations, but are not engaged in real estate activity on their own account or in association with a licensed real estate broker, who are in sympathy with the objects of the Association, and who:

1. Specify on the application by checking the box titled, "Affiliate of GRAR & MAR;"
2. Agree to pay yearly MAR dues (\$100).

The entrance fees above are one-time fees provided that membership is continuous. Former members may reinstate to the same or any other type of membership within one year of the date of termination by paying a reinstatement fee equal to one-half of the current application fee and all outstanding amounts, if any.

Other Fees

Affiliate Reinstatement Fee	\$ 64.50
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Former members may reinstate to any type of membership within one year of the date of termination by paying a reinstatement fee equal to one-half of the current application fee and all outstanding amounts, if any. Please call 940-8211 with questions about reinstatement.

Firm and Individual Fees	\$10.00
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Record Change Fee (Firm name/address change/Name change) BILLED ON MONTHLY GRAR STATEMENT

AFFILIATE MEMBERSHIP APPLICATION

Please check the type of membership you are applying for (CHECK ONE):

Affiliate of GRAR Only

Affiliate of GRAR & MAR (Please refer to the Application Instructions and Dues and Fees Schedule for further details on each status)

• Please complete all areas of the application. • Incomplete applications cannot be processed and will be returned for completion.

• Your application is important to us and will be processed as quickly as possible. • You will be notified by letter of your approval.

I hereby apply for membership in the GRAND RAPIDS ASSOCIATION OF REALTORS® (GRAR), and hereby enclose my check in the amount of \$129, which is to be returned to me only in the event of non-election to the Association, in accordance with the Bylaws, and is non-refundable for any other reason. In the event of my election, I agree to abide by the Code of Ethics for the Affiliate/Institute Affiliate as established and amended from time to time by the GRAR. I also agree to abide by the Constitution, Bylaws, and Rules and Regulations of GRAR, the MICHIGAN ASSOCIATION OF REALTORS® (MAR) and the NATIONAL ASSOCIATION OF REALTORS® (NAR) and, if required, I further agree to satisfactorily complete a reasonable and non-discriminatory written examination on such Code, Constitution, Bylaws, and Rules and Regulations. I consent that the Association, through its Member Services Committee or otherwise, may invite and receive information, credit reports, and comment about me from any member or other person, and I further agree that any information and comment furnished to the Association by any person in response to the invitation shall be conclusively deemed to be privileged, and not form the basis of any action by me for slander, libel, or defamation of character.

I HEREBY SUBMIT THE FOLLOWING INFORMATION FOR YOUR CONSIDERATION:

NAME _____ NICKNAME _____

Social Security Number _____ POSITION WITH FIRM _____

FIRM NAME _____

FIRM ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

BUSINESS PHONE _____ BUSINESS FAX _____ Web page _____

What service do you/your firm provide? _____

Do you hold an active real estate or appraisal license? Yes No If YES, attach copies.

Are you associated with a real estate broker/brokerage, appraiser or appraisal firm? Yes No

If YES, please explain association: _____

RESIDENCE ADDRESS _____ PHONE _____

CITY _____ STATE MI ZIP _____ AT THIS ADDRESS SINCE _____

List any other numbers or attach business card (Cell, etc.) _____

_____ email address _____

You are authorized to refer to the following members of the GRAR who know me: _____

PERSONAL AND CREDIT REFERENCES: _____

I AGREE THAT, IF ACCEPTED FOR MEMBERSHIP IN THE ASSOCIATION, I SHALL PAY THE DUES AS FROM TIME TO TIME ESTABLISHED BY THE DIRECTORS, MLS RULES AND REGULATIONS, IF APPLICABLE, AND THE BYLAWS. I UNDERSTAND THAT MEMBERSHIP, IF GRANTED, IS HELD BY ME INDIVIDUALLY, NOT BY MY EMPLOYING FIRM. I AGREE TO REPORT CHANGES IN MY NAME, LOCATION, ADDRESS, AND ANY OTHER APPLICABLE CHANGES, IN A TIMELY MANNER.

Date

Applicant's Signature

PERSONAL DATA

NAME TO APPEAR IN ROSTER _____
(Last) (First) (Initial)

PLACE OF BIRTH _____ DATE OF BIRTH _____
(City/County) (State)

PREVIOUS ADDRESS _____

ESTABLISHED WITH PRESENT COMPANY SINCE _____

PLEASE LIST YOUR LAST THREE EMPLOYERS

<i>Company Name</i>	<i>City and State</i>	<i>Position w/Firm</i>	<i>Date Started</i>	<i>Date Left</i>
1.				
2.				
3.				

Are you currently a member of any other real estate Association whether or not affiliated with the NATIONAL ASSOCIATION OF REALTORS®? Yes No. If "yes," name each other Association, type of membership held, and dates establishing the time period for which membership has been held* _____

Have you previously held membership in any other real estate Association? Yes No. If "yes," name each such Association, type of membership held, and dates establishing the time period for which membership was held* _____

Have you ever been refused membership in any other real estate Association? Yes No. If "yes," state basis for each refusal and detail the circumstances related thereto* _____

Are there now, or have there been within the past five years, any complaints against you or the firms that you have been associated before any state real estate regulatory agency, any other agency of government, or any real estate Association? Yes No. If "yes," specify the substance of each complaint in each state, the agency or Association before which the complaint was made, and the current status or resolution of such complaint* _____

Are there now or have there been within the past five years any lawsuits brought against you or the firm that you have been associated with? Yes No. If "yes," specify the substance of such lawsuit and the court in which it was filed and the current status or resolution of such suit* _____

What are the primary reasons that you would like to be an Affiliate member? What benefits are you most interested in?* _____

I HEREBY CERTIFY THAT THE FOREGOING INFORMATION FURNISHED BY ME IS TRUE AND CORRECT, AND I AGREE THAT FAILURE TO PROVIDE COMPLETE AND ACCURATE INFORMATION AS REQUESTED, OR ANY MIS-STATEMENT OF FACT, SHALL BE GROUNDS FOR REVOCATION OF MY MEMBERSHIP, IF GRANTED.

Date

Applicant's Signature

REQUIRED ATTACHMENTS FOR ALL APPLICANTS

Completed Application

\$129 Entrance Fee (check one):
 Check made payable to GRAR OR
 VISA, Master Card, Discover, or American Express
Account #: _____

Expiration Date:

Name on Card:

Signature:

GRAND RAPIDS ASSOCIATION OF REALTORS®
CODE OF ETHICS FOR THE AFFILIATE

ARTICLE 1 - The Affiliate should keep himself informed on matters affecting real estate in his community, the state, and nation so that he may be able to contribute responsibly to public thinking on such matters.

ARTICLE 2 - In justice to those who place their interest in his care, the Affiliate should endeavor always to be informed regarding laws, proposed legislation, governmental regulations, public policies, and current market conditions in order to be in a position to advise his clients properly.

ARTICLE 3 - The Affiliate should endeavor to eliminate in his community any practices which could be damaging to the public or bring discredit to the real estate profession. The Affiliate should assist the governmental agency charged with regulating the practices of brokers and salesmen in his state.

ARTICLE 4 - In the best interests of society, of his associates, and his own business, the Affiliate should willingly share with REALTORS® and other Affiliates, the lessons of his experience and study for the benefit of the public, and should be loyal to the Association of REALTORS® of his community and active in its work.

ARTICLE 5 - The Affiliate should avoid exaggeration, misrepresentation, or concealment of pertinent facts relating to the transaction. The Affiliate shall not advise on matters outside the scope of his role in the transaction.

ARTICLE 6 - The Affiliate shall not deny equal professional services to any person for reasons of race, creed, sex, or country of national origin. The Affiliate shall not be party to any plan or agreement to discriminate against a person or persons on the basis of race, creed, sex, or country of national origin.

ARTICLE 7 - The Affiliate shall not undertake to provide professional services concerning a property or its value where he has a present or contemplated interest unless such interest is specifically disclosed to all affected parties.

ARTICLE 8 - If an Affiliate is charged with unethical practice or is asked to present evidence in any disciplinary proceeding or investigation, he shall place all pertinent facts before the proper tribunal of the Member Board or affiliated Institute, Society, or Council of which he is a member.

ARTICLE 9 - The Affiliate shall not engage in activities that constitute the unauthorized practice of law and shall recommend that legal counsel be obtained when the interest of any party to the transaction requires it.

ARTICLE 10 - The Affiliate shall be careful at all times to present a true picture in his advertising and representations to the public.